

**Tuesday, January 21, 2025: 10:00AM – 12:00 PM**  
**Peninsula Library System Information Services Committee**  
**\*\*Meeting Held Virtually via Zoom\*\***

Time: January 21, 2025 10:00AM Pacific Time (US and Canada)

Join Zoom Meeting

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Meeting ID: 893 2849 3303

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| Agenda Item   | Responsible Party | Time/Comments   |
|---|-------------------|---|
| 1. Call to Order  | Chair             | 10:00 AM  |
| 2. Public Comments  | Chair             | 10:05 AM  |
| 3. Approval of Minutes  | Chair             | 10:10 AM<br>To be approved by a motion, seconded, and the motion approved by roll call/vote |
| 4. Weiss Presentation   | Kelly Wilson      | 10:15 AM<br>Presentation  |
| 5. Future hosting of a Bibliocommons representative, and possibility of staff training        | Vanessa           | 11:15 AM<br>Discussion  |
| 6. Updates to Website   | Zack              | 11:40 AM<br>Discussion  |
| 7. Update Info Services Member Roster   | Iris              | 11:45AM<br>Discussion   |
| 8. Committee reports:<br>a. Ebook subcommittee: Overdrive Mid-Year Report<br>b. Bib Standards | Joshua            | 11:55 AM<br>Presentation  |

|  |     |          |
|--|-----|----------|
| c. Children/Teen<br>d. Circ Sups<br>e. Directors<br>f. Marketing |     |          |
| 9. Announcements   | All | 12:10 PM |
| 10. Agenda Items for Next Meeting                                | All | 12:15 PM |

January Recorder: San Bruno (Daly City is next in rotation for February)

**Brown Act:** This meeting abides by Cal. Gov't Code § 54953.

Cal. Gov't Code § 54953(b)(1) "Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding."

Cal. Gov't Code § 54953(j)(6) A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both."

Gov't Code § 54953 (b)(2) "Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

All votes taken during a teleconferenced meeting shall be by rollcall.

The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3."

Gov't Code § 54953 (3) "If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e)."

### **Meeting Locations**

*Burlingame Public Library, 480 Primrose Road, Burlingame, CA 94010*

*Menlo Park Public Library, 800 Alma Street, Menlo Park, CA 94025*

*Redwood City Public Library, 1044 Middlefield Road, Redwood City, CA 94063*

*San Bruno Public Library, 701 Angus Avenue West, San Bruno, CA 94066*

*San Mateo County Community College District, 3401 CSM Drive, San Mateo, CA 94402*

*San Mateo County Library, 125 Lessingia Court, San Mateo, CA 94402*

*San Mateo Public Library, 55 West 3<sup>rd</sup> Avenue, San Mateo, CA 94402*

*South San Francisco Public Library, 901 Civic Campus Way, S. San Francisco, CA 94080*

*PLS/PLP Offices, 32 West 25<sup>th</sup> Avenue, Suite 201, San Mateo, CA 94403*