

Peninsula Library System Information Services Committee

April 15, 2025

10:00 am Via Zoom

<https://us06web.zoom.us/j/89328493303?pwd=8XjtoxbBC98aDDtNZcfI9664O33yta.1>

Meeting ID: 893 2849 3303

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Peninsula Library System Information Services Committee

Rose Waldman, Menlo Park Libraries (Chair)

Jason Yap, Burlingame Public Libraries

Zack Whitley, Daly City Public Library

Vanessa Walden, Peninsula Library System

Scott Young, Peninsula Library System

Heriberto Madrigal, Redwood City Public Library

Wilma Lee, San Bruno Public Library

Justin Pham, San Mateo County Libraries

Mary Torres Volken, San Mateo County Community Colleges

Paul Vaughn, San Mateo Public Library

Stacy Lein, South San Francisco Public Library

- I. **Introductions and Roll-Call** Rose
- II. **Approval of Consent Items** Rose
 - a. Approval of Agenda (Vote)
- III. **Old Business**
 - a. EBSCO renewal (Vote) Scott Attachment 1, pg. 3
 - b. Data Axle/MyJobsLibrary (Discussion) Everyone
 - c. Updates to Website Zack
- IV. **New Business**
 - a. Valueline (Presentation) Sean McGowan
 - b. Vendors and Resources Vanessa
Outside the U.S.
 - c. PLS eResource Contracts List Vanessa
- V. **Reports**
 - a. Ebook
 - b. Bib Standards
 - c. Children/Teen
 - d. Circ Sups
 - e. Directors
 - f. Marketing
- VI. **Public Comment** –(Individuals are allowed three minutes, groups in attendance five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendized pursuant to state law).
- VII. **Review of Draft Agenda Calendar, Agenda** Rose
- VIII. **Announcements**
- IX. **Adjournment**

Brown Act: This meeting abides by Cal. Gov't Code § 54953.

Cal. Gov't Code § 54953(b)(1) "Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding."

Cal. Gov't Code § 54953(j)(6) A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both."

Gov't Code § 54953 (b)(2) "Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

All votes taken during a teleconferenced meeting shall be by rollcall.

The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3."

Gov't Code § 54953 (3) "If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e)."

Meeting Locations

Burlingame Public Library, 480 Primrose Road, Burlingame, CA 94010

Daly City Public Library, 134 Hillside Blvd, Daly City, CA 94014

Menlo Park Public Library, 800 Alma Street, Menlo Park, CA 94025

Redwood City Public Library, 1044 Middlefield Road, Redwood City, CA 94063

San Bruno Public Library, 701 Angus Avenue West, San Bruno, CA 94066

San Mateo County Community College District, 3401 CSM Drive, San Mateo, CA 94402

San Mateo County Library, 125 Lessingia Court, San Mateo, CA 94402

San Mateo Public Library, 55 West 3rd Avenue, San Mateo, CA 94402

South San Francisco Public Library, 901 Civic Campus Way, S. San Francisco, CA 94080

PLS/PLP Offices, 32 West 25th Avenue, Suite 201, San Mateo, CA 94403

To: PLS Information Services Committee
From: Scott Young, IT Director
Subject: EBSCO Subscription Renewal - 3 Year
Date: April 15, 2025

The current 3-year contract for EBSCO databases is coming up for renewal. The committee may decide to renew it on an annual basis or for another multi-year contract based upon the usage stats and the cost of the subscription. The committee may choose to end the subscription and select a different database provider altogether.

Background:

At the recommendation of the PLS Information Services Committee, PLS renewed the subscription for EBSCO databases in July 2022 with a 3-year contract at an annual cost of \$112,350. This contract ends on June 30, 2025. All PLS libraries participate in the subscription, except for the San Mateo County Community Colleges. The subscription cost is shared among the participating libraries using the PLAN formula.

Statistical Data:

The charts below show the EBSCO COUNTER5 and database usage statistics for the last 2 years, FY 2022/23 and 2023/24.

FY 2022/23 EBSCO COUNTER5							
	Searches Platform	Total Item Investigations	Total Item Requests	Unique Item Investigations	Unique Item Requests	Unique Title Investigations	Unique Title Requests
BPL	2,311	1,085	373	861	302	168	16
DCL	1,539	613	155	468	105	182	5
MPL	2,930	2,220	432	1,927	336	178	15
PLS	3,186	6,674	2,947	3,430	2,339	699	303
RCL	4,227	2,043	1,083	1,414	844	419	131
SBL	1,884	1,373	615	928	466	150	49
SMCO	16,683	11,346	6,780	8,370	5,889	401	249
SMPL	8,924	9,455	4,547	4,622	3,298	325	169
SSF	2,766	1,484	625	975	498	173	50
TOTAL	44,450	36,293	17,557	22,995	14,077	2,695	987

FY 2023/24 EBSCO COUNTER5							
	Searches Platform	Total Item Investigations	Total Item Requests	Unique Item Investigations	Unique Item Requests	Unique Title Investigations	Unique Title Requests
BPL	2,501	1,021	331	758	252	201	28
DCL	2,055	685	121	530	104	241	2
MPL	3,478	3,658	289	3,262	229	311	4
PLS	1,790	1,494	702	883	591	247	180
RCL	5,768	2,419	1,029	1,743	837	235	60
SBL	1,959	1,081	381	659	309	136	34
SMCO	19,069	12,003	5,875	9,522	5,295	404	276

Peninsula Library System

SMPL	6,615	3,856	1,875	2,409	1,509	541	365
SSF	4,261	1,899	872	1,303	708	283	50
TOTAL	47,496	28,116	11,475	21,069	9,834	2,599	999

FY 2022/23 EBSCO Database Usage*							
	Database Sessions	Total Searches	Total Requests	Total Full-Text Requests	Total Linkout Requests	Abstract Requests	Turnaways
BPL	18,560	41,265	584	194	65	325	6
DCL	12,520	34,982	458	130	62	266	0
MPL	23,063	53,529	1,207	261	54	892	0
PLS	10,662	29,304	3,576	1,581	62	1,933	0
RCL	32,500	70,322	1,719	800	65	854	13
SBL	9,182	20,008	984	422	110	452	0
SMCO	111,435	259,908	6,906	4,091	193	2,622	0
SMPL	30,856	72,444	8,991	4,387	274	4,330	0
SSF	16,369	39,484	917	382	60	475	0
TOTAL	265,147	621,246	25,342	12,248	945	12,149	19

*January – June 2023 only

FY 2023/24 EBSCO Database Usage							
	Database Sessions	Total Searches	Total Requests	Total Full-Text Requests	Total Linkout Requests	Abstract Requests	Turnaways
BPL	30,826	66,416	1,010	331	100	579	0
DCL	22,535	59,711	674	121	104	449	0
MPL	32,883	76,157	3,645	291	150	3,204	0
PLS	6,689	24,933	1,500	704	33	763	0
RCL	66,008	114,509	2,421	1,037	107	1,277	0
SBL	14,158	37,880	1,074	381	66	627	0
SMCO	153,132	339,219	11,997	5,883	127	5,987	0
SMPL	34,140	82,515	3,884	1,904	157	1,823	0
SSF	36,005	81,902	1,896	876	93	927	0
TOTAL	396,376	883,242	28,101	11,528	937	15,636	0

Peninsula Library System Information Services Committee

Tuesday, March 18, 2025, 10 a.m.-12 p.m.
Meeting Held Virtually via Zoom

Attendees: Iris Keenan, Menlo Park; Wilma Lee, San Bruno; Stacy Lein, South San Francisco; Justin Pham, San Mateo County; Paul Vaughn, San Mateo; Vanessa Walden, Peninsula Library System; Rose Waldman, Menlo Park; Zack Whitley, Daly City; Jason Yap, Burlingame; Scott Young, Peninsula Library System

1. The meeting was called to order at 10:01 a.m. by Rose.
2. Public Comments - None
3. Approval of Minutes
 - a. Justin motioned to approve the February meeting minutes, and Stacy seconded. The meeting minutes were approved after a roll call vote.
4. Discussion of World Language Book Vendors
 - a. [East View](#) for Russian – Burlingame, Menlo Park, San Mateo County
 - b. [Multicultural Books and Videos](#) – Menlo Park, San Mateo County
 - c. [Sentrum](#) for Ukrainian – South San Francisco
 - d. San Mateo will share a list of world language vendors with the rest of the committee.
 - e. The issue most of the libraries run into is a lack of OCLC records for world language materials.
5. LifeMoves - Presentation by Sylvia Bamba
 - a. Our libraries can bridge the gap between [LifeMoves](#) and the unhoused residents who they are mandated to support.
 - b. The goal for LiveMoves is to get unhoused residents indoors and connect them to housing, which can take time as they are mistrustful of the system.
 - i. The lack of trust, coupled with low literacy, makes the paperwork—often containing socially sensitive questions—required for entry into the housing pool a significant barrier.
 - ii. Unhoused residents cannot be forced to enter shelter.
 - iii. The response time is between one and three hours.
 - c. Contacts
 - i. North County
 1. Sylvia Bamba
 2. Eric Davis

3. James Paxton (jpaxton@lifemoves.org)
 - ii. South County
 1. Lynette Reynoso (lreynoso@lifemoves.org)
6. Updates to Website
 - a. The [Youth Services](#) page is being redesigned.
7. Updates to Info Services Member Roster
 - a. The member roster was confirmed by the libraries that were present.
 - b. Rose will check with Redwood City to see if they have an active representative. They will be chairing the committee beginning in July.
8. Committee Reports
 - a. eBook
 - i. Rose is going to head the eBook Committee beginning in July.
 - b. Circ Supervisors
 - i. Library staff have been placing item-level holds for book clubs, including Lucky Day, Quick Pick, and InLuck books. These are intended for patrons visiting the libraries in person and are not designated as holdable items. Staff have also been contacting the libraries to request that their holds be prioritized, which is a bad practice.
 - ii. This issue will also be addressed in the Circ Supervisors Committee meeting.
9. Announcements
 - a. San Mateo County has a [senior librarian recruitment open along with several extra help opportunities](#).
 - b. San Mateo is interviewing for a new director.
 - c. South San Francisco filled their youth services manager position.
 - d. Menlo Park's recruitment for a full-time library assistant has closed. An [hourly library assistant position](#) is currently open.
10. Agenda Items for Next Meeting
 - a. We will get a presentation from [ValueLine](#) at the April meeting.
 - b. Stacy asked that we update the [PLS Database Inventory](#).
 - c. Rose will work with Lynette to schedule a presentation on LifeMoves – either in a future Information Services meeting and/or a separate meeting when other library staff can be invited.
11. The meeting was adjourned at 11:24 a.m. by Rose.

Next Meeting: Tuesday, April 15, 2025

Recorder: San Mateo Public Library