

## Peninsula Library System Information Services Committee

August 19, 2025

10:00am

Belle Haven Library (100 Terminal Ave, Menlo Park, 94025)

-OR-

<https://redwoodcity.zoom.us/j/95797168146?pwd=Mr5NzSpSXQk2URNpKWIOqaVTc7bAxy.1>

Meeting ID: 957 9716 8146

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### Peninsula Library System Information Services Committee

Fiona Potter, Redwood City Public Library (chair)  
Jason Yap, Burlingame Public Libraries  
Zack Whitley, Daly City Public Library  
Vanessa Walden, Peninsula Library System  
Scott Young, Peninsula Library System  
Rose Waldman, Menlo Park Libraries  
Heriberto Madrigal, Redwood City Public Library

Caroline Yee, San Bruno Public Library  
Justin Pham, San Mateo County Libraries  
Mary Torres Volken, San Mateo County Community Colleges  
Paul Vaughn, San Mateo Public Library  
Stacy Lein, South San Francisco Public Library

- |             |                                      |                 |
|-------------|--------------------------------------|-----------------|
| <b>I.</b>   | <b>Introductions and Roll-Call</b>   | Fiona           |
| <b>II.</b>  | <b>Approval of Consent Items</b>     | Fiona           |
|             | a. Approval of Agenda (Action Item)  |                 |
|             | b. Approval of Minutes (Action Item) |                 |
| <b>III.</b> | <b>Old Business</b>                  |                 |
|             | a. Value Line (Action Item)          | Everyone        |
|             | b. Updates to Website                | Zack            |
|             | c. Measure K Programming Updates     | Stacy/Heriberto |
|             | d. Chair Distribution Proposals      | Rose            |
| <b>IV.</b>  | <b>New Business</b>                  |                 |
|             | a. Vendors (in general)              | Everyone        |
| <b>V.</b>   | <b>Reports</b>                       |                 |
|             | a. Ebook                             |                 |
|             | b. Bib Standards                     |                 |
|             | c. Children/Teen                     |                 |
|             | d. Circ Sups                         |                 |
|             | e. Directors                         |                 |
|             | f. Marketing                         |                 |

- VI. Public Comment** –(Individuals are allowed three minutes, groups in attendance five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendaized pursuant to state law).
- VII. Review of Draft Agenda Calendar, Agenda** Fiona
- VIII. Announcements**
- IX. Adjournment**
- X. Recorder:** San Bruno (SMPL is next in rotation for July)

**Brown Act:** This meeting abides by Cal. Gov't Code § 54953.

Cal. Gov't Code § 54953(b)(1) "Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding."

Cal. Gov't Code § 54953(j)(6) A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both."

Gov't Code § 54953 (b)(2) "Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

All votes taken during a teleconferenced meeting shall be by rollcall.

The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3."

Gov't Code § 54953 (3) "If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e)."

### ***Meeting Locations***

*Belle Haven Library, 100 Terminal Ave, Menlo Park, 94025*

*Burlingame Public Library, 480 Primrose Road, Burlingame, CA 94010*

*Daly City Public Library, 134 Hillside Blvd, Daly City, CA 94014*

*Menlo Park Public Library, 800 Alma Street, Menlo Park, CA 94025*

*Redwood City Public Library, 1044 Middlefield Road, Redwood City, CA 94063*

*San Bruno Public Library, 701 Angus Avenue West, San Bruno, CA 94066*

*San Mateo County Community College District, 3401 CSM Drive, San Mateo, CA 94402*

*San Mateo County Library, 125 Lessingia Court, San Mateo, CA 94402*

*San Mateo Public Library, 55 West 3<sup>rd</sup> Avenue, San Mateo, CA 94402*

*South San Francisco Public Library, 901 Civic Campus Way, S. San Francisco, CA 94080*