

Peninsula Library System Information Services Committee

February 17, 2026

10:00am

San Mateo County Libraries Administration

125 Lessingia Ct

San Mateo, CA 94402

and

<https://redwoodcity.zoom.us/j/95797168146?pwd=Mr5NzSpSXQk2URNpKWioqaVTc7bAxy.1>

Meeting ID: 957 9716 8146

Passcode: 565849

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Peninsula Library System Information Services Committee

Fiona Potter, Redwood City Public Library
Jason Yap, Burlingame Public Libraries
Zack Whitley, Daly City Public Library
Vanessa Walden, Peninsula Library System
Scott Young, Peninsula Library System
Justin Wasterlain, Peninsula Library System
Scott Young, Peninsula Library System
Rose Waldman, Menlo Park Libraries

Heriberto Madrigal, Redwood City Public Library
Wilma Lee, San Bruno Public Library
Justin Pham, San Mateo County Libraries
Mary Torres Volken, San Mateo County Community
Colleges
Paul Vaughn, San Mateo Public Library
Kathryn Alexander, South San Francisco Public Library

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|-------------|--|---------------------|
| I. | Introductions and Roll-Call | Fiona |
| II. | Approval of Consent Items | Fiona |
| | a. Approval of Agenda (Action Item) | |
| | b. Approval of Minutes (Action Item) | |
| III. | Old Business | |
| | a. All-PLS Empower Cards report
(Action Item) | Everyone |
| | b. Updates to Website | Zack |
| | c. Measure K Programming Updates | Justin W./Heriberto |
| | d. AI Narration Issues in Ebooks | Rose |
| | e. BiblioSuggest User Limits | Vanessa |
| IV. | New Business | |
| | a. BiblioCloud - Impact of Uploading
Hoopla Bibliographic Records | Justin P. |
| | b. NewsBank Presentation March | Zack |

- c. Vendors (in general) Everyone
- V. Reports**
 - a. Ebook
 - b. Bib Standards
 - c. Children/Teen
 - d. Circ Managers
 - e. Directors
 - f. Marketing
- VI. Public Comment** –(Individuals are allowed three minutes, groups in attendance five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendaized pursuant to state law).
- VII. Review of Draft Agenda Calendar, Agenda** Fiona
- VIII. Announcements**
- IX. Adjournment**
- X. Recorder:** Daly City (Menlo Park is next in rotation for March)

Brown Act: This meeting abides by Cal. Gov't Code § 54953.

Cal. Gov't Code § 54953(b)(1) “Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.”

Cal. Gov't Code § 54953(j)(6) A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both."

Gov't Code § 54953 (b)(2) “Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

- (A) All votes taken during a teleconferenced meeting shall be by rollcall.
- (B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.
- (C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.
- (D) The legislative body shall allow members of the public to access the meeting, and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3.”

Gov't Code § 54953 (b)(3) “If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e).”

In accordance with 54953.8(b)(8), please contact info@plsinfo.org for requesting a reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132),

Meeting Locations

Burlingame Public Library, 480 Primrose Road, Burlingame, CA 94010

Daly City Public Library, 134 Hillside Blvd, Daly City, CA 94014

Menlo Park Public Library, 800 Alma Street, Menlo Park, CA 94025

Redwood City Public Library, 1044 Middlefield Road, Redwood City, CA 94063

San Bruno Public Library, 701 Angus Avenue West, San Bruno, CA 94066

San Mateo County Community College District, 3401 CSM Drive, San Mateo, CA 94402

San Mateo County Library, 125 Lessingia Court, San Mateo, CA 94402

San Mateo Public Library, 55 West 3rd Avenue, San Mateo, CA 94402

South San Francisco Public Library, 901 Civic Campus Way, S. San Francisco, CA 94080

Peninsula Library System Information Services Committee Minutes

January 20, 2026

10 a.m.

Meeting via Zoom

<https://redwoodcity.zoom.us/j/95797168146?pwd=Mr5NzSpSXQk2URNpKWlOqaVTc7bAxy.1>

Meeting ID: 957 9716 8146

Passcode: 56584

Present:

Fiona Potter, Redwood City Public Library: Chairperson	Wilma Lee, San Bruno Public Library Justin Pham, San Mateo County Libraries
Jason Yap, Burlingame Public Library	Paul Vaughn, San Mateo Public Library
Iris Keenan, Menlo Park Library	Stacy Lein, South San Francisco Public Library
Rose Waldman, Menlo Park Library	

Guests: Daniel Keough, Burlingame Public Library; Homer Martinez, Redwood City Public Library; Nora Mercer, Menlo Park Library; Vanessa Walden, Peninsula Library System

Absent: Zack Whitley, Daly City Public Library

I. Call to Order

The meeting was called to order at 10:05 a.m.

II. Approval of Consent Items

A motion to approve the agenda and minutes was put forth by Lein (SSF) and was seconded by Vaughn (SMPL). The consent items were unanimously approved via roll without changes.

III. Old Business

A. PLS Empower Cards

1. Martinez (RCPL) and Mercer (MPL) shared the Next Steps for Empower Card Pilot Program memo, the same one presented to Admin Council, with the committee. It was returned with questions from Admin Council for the committee to complete.
2. **Action Item:** Address the following questions: If the Empower Card is rolled out across PLS,
 - i. What databases would each library jurisdiction share?
 - ii. Would there be a cost increase to any individual jurisdiction if access is expanded to a larger population?

- iii. For the provided list, clarify where funding is coming from for each of the free access and shared paid databases (i.e., local, state, etc.)
 - 3. **Action Item:** Each member must update the [Empower Card Shared Databases - All PLS.xlsx](#) (link to FIDO) for their library by our next meeting, Feb. 17, and then address the following questions:
 - i. Of your databases, which ones would you be sharing?
 - ii. How much more would it cost you? (Only contact the vendors whose resources you would like to share.)
 - 4. **Action Item:** Check in with youth librarians to gather their feedback.
 - 5. Other dates
 - i. March 17 (Info Services meeting) – Review draft of memo for Admin Council addressing the above questions.
 - ii. March 26 – Submit memo for Admin Council meeting in April.
 - iii. April 2 – Admin Council meeting
- B. Review Hoopla Presentation
- 1. Yap (BPL) tested Hoopla with his San Francisco Public Library card, which provides access to both Hoopla Flex and Hoopla Instant, and shared his thoughts on the user experience.
 - 2. The committee has agreed to revisit this discussion at the beginning of the next fiscal year.
 - 3. No action is needed at this time.
- C. Updates to Website
- 1. One Book, One Coast will be added to the website later.
- D. Measure K Programming
- 1. Measure K programs are happening across the system.
 - 2. Lein (SSF) reminded the committee that Wasterlain (PLS) has requested surveys to be uploaded for the larger programs (i.e., Mychal Threets or any other program that uses a large part of the grant). The contact person for each library has received this email.

IV. New Business

- A. eBook Purchasing Chair Mid-Year Report/Discussion/Selection
- 1. Waldman (MPL) shared the eBook Purchasing Chair Mid-Year Report with the committee.
 - 2. Waldman has requested some information from each jurisdiction on the use of CLSA funds for eBooks. **Action Item:** Please answer the following questions by Friday, Jan. 23.

1. For context, question 1 refers to the prior year's CLSA allocation of funds for a variety of world language collections within OverDrive, and question 2 refers to the current year's allocation of funds for the All Access Comics subscription and materials in Spanish and Chinese.
 - i. **Thinking about your prior CLSA allocation, describe the impact of the services provided to the underserved groups in your jurisdiction.** (*Did you do any surveying? Do you have any quotes from customers for impact? Think about Outcomes versus Outputs*)
 - ii. **Describe how you will, in the next 12 months, measure the impact of the services to the underserved groups in your jurisdiction.** (*Outcomes versus Outputs. Examples might include developing a survey for those underserved groups to ensure your library understands their needs (such as what genres to select in for underserved communities)*)
3. Waldman also opened up a discussion on AI-generated narration on Libby. Would we like to put a policy in place? Both Lein and Pham said their individual jurisdictions are working on their own policies and are waiting for those to be established first before creating one for Libby.
4. Keough (BPL) has volunteered to select Portuguese and Ukrainian eBooks.
5. Pham shared that SMCL is piloting a Lucky Day collection on OverDrive for Advantage users and will report back whether it has reduced wait times.

B. Value Line Training

1. Sean from Value Line provided presented his second of two staff training sessions.
2. Links to Value Line training sessions
 1. [January 6 recording](#) (approximately 1 hour recording that includes more detailed information about the history of Value Line and their report methodology); passcode: QF?5hq^+
 2. [January 20 recording](#) (approximately 25 minute recording, focus on the tools in the website); passcode: ivyOX2c&

V. Future Agenda Items

1. Empower cards
2. AI-generated books and audiobooks
3. Consortium limit for BiblioSuggest

- VI. Announcements
 - A. Menlo Park Library is recruiting for hourly [librarians](#) and [library assistants](#). Applications are due Feb. 16.
 - B. San Mateo Coun
- VII. Recorder: Pham (SMCL) on behalf of DCPL
- VIII. **Next meeting (hybrid):** February 17, 10 a.m., at San Mateo County Libraries Administration
 - 1. In-person at San Mateo County Libraries Administration (125 Lessingia Court, San Mateo, CA 94402)
 - 2. Online via Zoom

MEMO

To:

Information Services Committee

From:

Francis Hebert, SMCL Library Services Manager (Access Services)

Subject:

BiblioCloud – Impact of Uploading Hoopla Bibliographic Records

Date:

February 17, 2026

Background

PLS recently purchased BiblioCloud from BiblioCommons, which will allow the addition of bibliographic records for online resources (eBooks and audiobooks) more efficiently.

Adding OverDrive titles to the online catalog does not represent an issue for two reasons: this collection is actively curated and patrons can checkout eBooks directly in the online catalog for those specific titles.

The integration of bibliographic records for titles hosted on Hoopla could be problematic for the following reasons:

- The collection based on “Instant” model licenses is not actively curated, and titles have been flagged in the past for questionable content
- Patrons are not able to checkout items directly in the online catalog (“side load” only, meaning patrons get redirected to Hoopla to complete the checkout)
- The collection contains **1.5 million titles** approximately versus about 500 000 titles for SMCL’s print materials (as an element of comparison)
- In short: adding those 1.5 million bibliographic records will create significant “noise” in the online catalog (not just for SMCL but PLS as a whole); eBooks from other platforms and print materials will not be as easily discoverable

Discussion

PLAN has been notified of this potential issue and has indicated that the integration of Hoopla bibliographic records is scheduled for later in February or March. While there may

be options to limit the number of bibliographic titles uploaded automatically from Hoopla, it is important to discuss the impact the project may have on the online catalog.

Allowing time for the committee to review the content of this memo is the most prudent approach. As a starting point, The committee can take a look at examples using search terms such as “[mystery](#)”, “[romance](#)”, or “[love story](#)” in the Palo Alto catalog. Most of the top results are Hoopla titles. Taking into consideration the preponderance of general keyword in search behavior, this can lead to print materials and content hosted on other platforms to be difficult to find. Most keyword searches that capture popular themes would lead to similar results (travel, job, money, etc.).

Recommendation

We recommend the Information Services committee vote to pause the integration of Hoopla bibliographic records in the online catalog and research the impact this implementation could potentially have on search results.