

Peninsula Library System Information Services Committee

October 20, 2026

10:00 AM

ZOOM

sanbruno.ca.gov/infoservices

Meeting ID: 810 0122 6891

Passcode: 264676

Dial by Your Location

+1 669 444 9171 U.S.

Find your local number: us06web.zoom.us/j/kdF571Nrx4

Peninsula Library System Information Services Committee

Jason Yap, Burlingame Public Libraries

Zack Whitley, Daly City Public Library

Iris Keenan, Menlo Park Libraries

Heriberto Madrigal, Redwood City Public Library

Wilma Lee, San Bruno Public Library

Justin Pham, San Mateo County Libraries

Mary Torres Volken, San Mateo County Community Colleges

Paul Vaughn, San Mateo Public Library

Stacy Lein, South San Francisco Public Library

- | | | |
|-------------|--|------------|
| I. | Introductions and Roll-Call | Wilma L. |
| II. | Approval of Consent Items | Wilma L. |
| | a. Approval of Agenda (Action Item) | |
| | b. Approval of Minutes (Action Item) | |
| III. | Old Business | |
| | a. Updates to Website | Zack W. |
| | b. New Ad Hoc Committees | Justin W. |
| | c. Vendors (In General) | Everyone |
| IV. | New Business | |
| | a. Language Learning Resource | Vanessa W. |
| | b. O'Reilly Renewal (Action Item) | Vanessa W. |
| V. | Reports | |
| | a. Ebook | |
| | b. Bib Standards | |
| | c. Children/Teen | |
| | d. Circ Managers | |
| | e. Directors | |
| | f. Marketing | |
| VI. | Public Comment – (Individuals are allowed three minutes, groups in attendance five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or | |

action if appropriate. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendaized pursuant to state law).

- VII. Review of Draft Agenda Calendar, Agenda** Wilma L.
- VIII. Announcements**
- IX. Adjournment**
- X. Recorder:** South San Francisco (Burlingame next in rotation for October)

Brown Act: This meeting abides by Cal. Gov't Code § 54953.

Cal. Gov't Code § 54953(b)(1) "Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding."

Cal. Gov't Code § 54953(j)(6) A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both."

Gov't Code § 54953 (b)(2) "Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

- (A) All votes taken during a teleconferenced meeting shall be by rollcall.
- (B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.
- (C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.
- (D) The legislative body shall allow members of the public to access the meeting, and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3."

Gov't Code § 54953 (b)(3) "If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e)."

In accordance with 54953.8(b)(8), please contact info@plsinfo.org for requesting a reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132),

Meeting Locations

Burlingame Public Library, 480 Primrose Road, Burlingame, CA 94010

Daly City Public Library, 134 Hillside Blvd, Daly City, CA 94014

Menlo Park Public Library, 800 Alma Street, Menlo Park, CA 94025

Redwood City Public Library, 1044 Middlefield Road, Redwood City, CA 94063

San Bruno Public Library, 701 Angus Avenue West, San Bruno, CA 94066

San Mateo County Community College District, 3401 CSM Drive, San Mateo, CA 94402

San Mateo County Library, 125 Lessingia Court, San Mateo, CA 94402

San Mateo Public Library, 55 West 3rd Avenue, San Mateo, CA 94402

South San Francisco Public Library, 901 Civic Campus Way, South San Francisco, CA 94080

Peninsula Library System
Information Services Committee

September 15, 2026

Minutes

Meeting Held Via Zoom

Attendees:

Daniel Keough: Burlingame
Beverly Hayes: Daly City
Iris Keenan: Menlo Park
Heriberto Madrigal: Redwood City
Wilma Lee: San Bruno

Paul Vaughn: San Mateo City
Stacy Lein: South San Francisco
Vanessa Walden: PLS
Justin Wasterlain: PLS

I: Introductions and Roll-Call:

The meeting was called to order at 10:05am

II: Approval of Consent Items:

Lein (SSF) submitted a motion to approve the agenda and minutes. The motion was seconded by Vaughn (SMPL). The agenda and minutes were, without corrections, unanimously approved by roll call.

III: Old Business

- a. Updates to Website: Hayes (DCPL) reported that tickets have been submitted to remove both the What's Happening and the One Book One Community pages from the website. Additional requests for changes may be emailed directly to Zack Whitley (DCPL).
- b. Ad Hoc Committees: Wasterlain (PLS) stated that evaluation of the Empower Cards is ongoing. Funding for many of the proposed databases is currently provided by the State. A loss of funding could have a significant impact for the Empower Card. The Committee hopes to have recommendation available by January.

The Committee is seeking feedback from Directors about Shared Programming. Cost, staff-time and attendance are being evaluated from previous shared programs. Information will be available by January so that budget planning, if needed, may commence.

IV: New Business:

- a. Language Learning: Walden (PLAN) reported that quotes from Transparent Languages and Mango are pending. Staff trials will be available shortly. Walden also stated that LibraryOne has reached out to PLS regarding the relaunch of Content Café. If anyone is interested in further information, please let Vanessa know. The new Libby authentication process will go live on October 5th.

V: Reports: There were no reports from workgroups or committees.

VI: Public Comment: None

VII: Future Agenda Items: Language Learning Quotes

VIII: Announcements: Lee (SBL) reported that their Library Book Locker has been installed.

IX: The meeting was adjourned at 10:25am

X: Next meeting: October 20th via Zoom.

To: PLS Information Services Committee
From: Scott Young – IT Director
Subject: O'Reilly Subscription Renewal
Date: October 20, 2026

The annual subscription of O'Reilly is due for renewal in January 2027.

Background

PLS subscribes to O'Reilly through Califa and prices are based on the number of libraries participating in the subscription. A higher number of participating libraries lowers the annual subscription cost per library.

O'Reilly subscriptions run from February 1 to January 31, annually. The current subscription will expire on January 31, 2026. Califa requires a minimum of 30 days advance notice to cancel the subscription, which would be January 1, 2026.

Usage Statistics

Listed below are the statistical reports on usage of O'Reilly eBooks in the calendar years 2024, 2025 & 2026.

Year: 2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Units viewed	44,223	46,471	43,345	52,825	46,084	42,491	44,408	60,950	56,902	60,612	40,377	30,009	568,697
Distinct Queries	805	722	535	520	487	528	546	539	695	835	631	535	7,378
Title Click Searches	282	259	175	202	186	187	227	245	233	343	221	185	576,075

Average Units Viewed = 47,391

Average Distinct Queries = 615

Average Title Click Searches = 229

Year: 2025	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Units viewed	34,468	37,012	38,716	39,887	38,197	27,013	34,223	45,174	36,189	41,986	33,949	26,401	330,879
Distinct Queries	614	554	734	677	709	499	648	765	524	528	516	611	5,724
Title Click Searches	219	226	181	241	238	185	276	389	259	214	206	551	2,214

Average Units Viewed = 36,764

Average Distinct Queries = 636

Average Title Click Searches = 246

Year: 2026	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Units viewed	35,206	29,584	25,911	23,896	19,416	25,118	75,355	27,694	24,771				286,951
Distinct Queries	691	502	555	437	380	475	413	461	549				4463
Title Click Searches	438	413	386	244	238	502	267	402	364				3,254

Average Units Viewed = 31,883

Average Distinct Queries = 496

Average Title Click Searches = 362

Legend

- Units Viewed – Measures a piece of content a patron has viewed. It represents one (1) page of a book read or one (1) minute of video viewed.
- Distinct Queries – it is considered as a ‘Search’. O’Reilly considers it to be the most useful metric regarding search usage.
- Title Click Searches – is the count of ‘searches’ that resulted in the user clicking on a link and navigation to a title in the results.

Analysis

The average number of Units Viewed decreased from 2025 to 2026 (January – September) by 10%. Without the unusually high count of Units Viewed in July 2026, the average for January – June, August and September dropped to 27% less. The average number of Distinct Queries also decreased by almost 20%, although average Title Click Searches increased by 56%. These numbers suggest that patrons are searching O’Reilly titles less, clicking through to a title more often after a search, but still not reading or viewing the content as often. PLAN does not have enough user data to determine the reason for this decline in usage.

Renewal Cost:

PLS paid \$20,319.01 for the FY 2025/26 subscription and expects a standard 5% increase for FY 2026/27. The pricing below is an estimate and depends on the number of participating libraries. Califa will send final pricing after they have the final count of libraries subscribing. SMCCCD's portion is the pre-agreed flat fee of \$928.00 and the remainder of \$20,406.97 will be distributed across the PLS public libraries according to the PLAN Formula.

FY 2026/27 PLAN FORMULA				
Annual Subscription Cost: \$21,334.97				
Amount to Be Distributed: \$20,406.97				
Library Jurisdictions	% Share	Include in Estimate (Y/N)	Revised % based upon participation	Future Annual Cost Share
Burlingame Public Library	8.51%	Y	8.62%	\$1,758.97
Daly City Library	5.46%	Y	5.53%	\$1,128.55
Menlo Park Library	6.47%	Y	6.55%	\$1,337.31
Redwood City Library	10.54%	Y	10.68%	\$2,178.56
San Bruno Library	3.46%	Y	3.50%	\$715.16
San Mateo County Libraries	43.01%	Y	43.56%	\$8,889.94
San Mateo Public Library	11.94%	Y	12.09%	\$2,467.93
South San Francisco Library	9.34%	Y	9.46%	\$1,930.53
San Mateo County Community Colleges	1.27%	Flat Fee	0.00%	\$928.00
Total Cost	100.00%		100.00%	\$21,334.97

Recommendation:

O'Reilly continues to provide a unique and relevant collection, but the decline in usage over the last two comparable years (2024 to 2025 and 2025 to 2026), but the decline in usage should be addressed by the committee in the coming year. PLAN recommends continuing the subscription and actively marketing the resource to patrons while exploring other resources that could fill this information niche more effectively.